

## Step-by-Step Guide to Registration

The **Connectlt Registration** utility provides instructions on how to register the installation online. Once online registration is complete, clicking the **Create Menu** button will add the appropriate menu items to the **QuoteWerks | Tools** menu. To open the **Connectlt Registration** application, browse to the **Start | All Programs | Connectlt Professional** menu and click the **Connectlt Registration** option.

Please note that internet access is required on the PC before ConnectIt Professional can be registered and QuoteWerks should be running.

1. Go to the **Connectlt Professional** start menu options (by default in **Start\All Programs\Connectlt Professional**) and click the **Connectlt Registration** option.

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Register ConnectIT		
Registration S	Seed A-0000-0000000-AAAAAA Copy to Clipboard	
<b>Step 1</b> : Connect to th	he internet and go to the ConnectIT Registration page <u>here</u> .	
<b>Step 2:</b> Complete the	details on the online Registration form.	
	emailed confirming that the registration process has been completed successfully. If j any problems then please email <u>support@connectit-online.co.uk</u> .	you
	ate the registration information and send you email notification that your details have bee the ConnectIT License Server (usually within 1 working day).	'n
	ne internet and click the Create Menu button below; the appropriate menu items will be a nu in QuoteWerks and your ConnectIT software will be ready to use!	added to
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2. If you have not already entered your details into the **ConnectIt** online **License Server**, then follow the on screen instructions to register.







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- 3. If you are using **Connectlt Professional** with **QuoteWerks**, then once you have received email notification that your details have been enabled on the **Connectlt License Server**, click the **Create Menu** button to add the **Connectlt Professional** options to the **QuoteWerks Tools** menu.
- 4. On successful registration, you will receive the message "ConnectIt menu options successfully added! Next time users start QuoteWerks, the new ConnectIt menu options will appear on the Tools menu. ConnectIt Registration will now close."

ConnectIT Registration	
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Note: In some exceptional circumstances, you will get the message "Connectlt was registered successfully! Connectlt Registration will now close. Now just add the Connectlt option to the QuoteWerks menu to use the download utility."

Please refer to our online Knowledge Base support area at <u>http://www.connectit-software.co.uk/support/</u> and see the "How do I manually add Connectlt Professional menu options to the QuoteWerks menu" article for instructions on how to do this.

- 5. To refresh the Connectlt License Database information with the settings from the online Connectlt License Server (for example when having purchased additional licenses or upgrading to a newer version of the Connectlt software), click the Get License Info button.
- 6. To clear the **ConnectIt License Database** of all registration information (including users), click the **Reset** button.





