

Step-by-Step Guide to Registration

The **ConnectIt Registration** utility provides instructions on how to register the installation online. Once online registration is complete, clicking the **Create Menu** button will add the appropriate menu items to the **QuoteWerks | Tools** menu. To open the **ConnectIt Registration** application, browse to the **Start | All Programs | ConnectIt Professional** menu and click the **ConnectIt Registration** option.

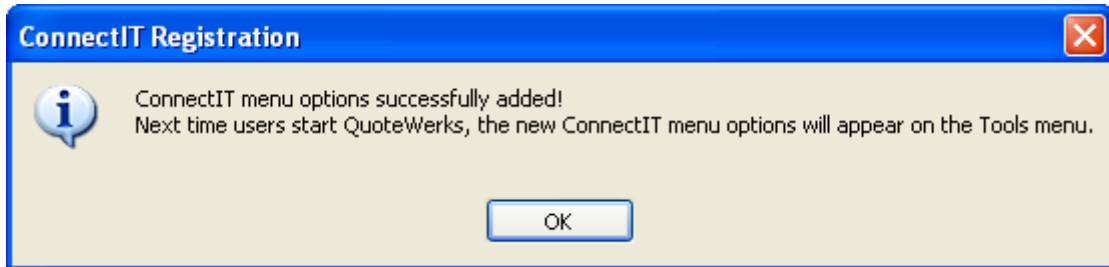
Please note that internet access is required on the PC before **ConnectIt Professional** can be registered and **QuoteWerks** should be running.

1. Go to the **ConnectIt Professional** start menu options (by default in **Start\All Programs\ConnectIt Professional**) and click the **ConnectIt Registration** option.



2. If you have not already entered your details into the **ConnectIt** online **License Server**, then follow the on screen instructions to register.

3. If you are using **ConnectIt Professional** with **QuoteWerks**, then once you have received email notification that your details have been enabled on the **ConnectIt License Server**, click the **Create Menu** button to add the **ConnectIt Professional** options to the **QuoteWerks Tools** menu.
4. On successful registration, you will receive the message "*ConnectIt menu options successfully added! Next time users start QuoteWerks, the new ConnectIt menu options will appear on the Tools menu. ConnectIt Registration will now close.*"



Note: In some exceptional circumstances, you will get the message "*ConnectIt was registered successfully! ConnectIt Registration will now close. Now just add the ConnectIt option to the QuoteWerks menu to use the download utility.*"

Please refer to our online Knowledge Base support area at <http://www.connectit-software.co.uk/support/> and see the "How do I manually add ConnectIt Professional menu options to the QuoteWerks menu" article for instructions on how to do this.

5. To refresh the **ConnectIt License Database** information with the settings from the online **ConnectIt License Server** (for example when having purchased additional licenses or upgrading to a newer version of the **ConnectIt** software), click the **Get License Info** button.
6. To clear the **ConnectIt License Database** of all registration information (including users), click the **Reset** button.

